

June 19, 2025

2025
EXECUTIVE COMMITTEE

As Chair of the Region V Travel Awards Committee, I am pleased to present this opportunity for you to submit nomination(s) for the Region V Susan Wyatt Sedwick Experienced Member Travel Award. The award provides complimentary registration and up to \$2,000 to a recipient to offset travel expenses to attend the Region V Fall Meeting. The 2025 Region V Fall Meeting is scheduled for October 19-22 in San Marcos, Texas.

The Awards Committee will select one individual to receive the award based upon the quantity and quality of nominations received.

Nomination packets are due no later than 5 p.m. CDT, on Tuesday, July 29th.

The eligibility criteria for the Susan Wyatt Sedwick Experienced Member Travel Award are:

- Nominee must currently work as a research administrator at an institution located in the Region V geographical area (Oklahoma and Texas).
- Nominee must have at least five (5) years' experience in research administration.
- Nominee must be a member of NCURA in good standing at the time of the nomination.
- Nominees must provide:
 - Written statement on how the award will benefit the nominee and their home institution, and
 - At least one letter of support from their home institution. The nominee statement and/or the institutional support letter(s) must confirm that: (1) the applicant has secured their manager's or supervisor's approval to attend the meeting, and (2) the nominee or the nominee's home institution will cover the balance if the cost of attendance exceeds the amount of the award. Reimbursable travel costs are based on the awardees home institution travel policies and procedures.

The selection will be based on perceived need and benefits to the nominee and their home institution. Self-nominations will be accepted. Information about the Region V meeting in San Marcos can be found at <https://www.ncuraregionv.com/fall-2025-meeting/>.

The Susan Wyatt Sedwick Experienced Member Travel Award Nomination Form can be found at: [NCURA Region V - Experienced Member Travel Award 2025](#)

Please do not hesitate to contact me should you have questions at ncuraregionv@gmail.com.

Sheleza Mohamed, FACHE, MBA, MHA, CRA, CFRA, CPRA
Immediate Past Chair, Travel Award Committee Chair
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