

At-Large Member

A: Function of the Position

- Serves as At-Large Member of the Region V Executive Committee

B: Responsibilities

- Attends Executive Committee meetings as a voting member
- Assists regional officers and committee chairs in conducting the business of the region
- In concert with the Executive Committee and/or committee chairs, undertakes or participates in program initiatives
- Assess the regional membership experience and report on outcomes and recommendations to the Executive Committee and committee chairs, as applicable
- Other duties as assigned – suggested duties include:
 - Writing/editing regional officer communications as needed
 - Assisting regional committees by filling in gaps in tasks
 - Gathering topic suggestions for Lunch & Learn sessions

C: Eligibility Requirements

- Must be a regular member in good standing with NCURA (as defined by National By-laws) for at least two years
- Must be a member of Region V

D: Term Length and Limits

- One At-Large Member shall be elected by the regional membership in odd-numbered years, and will serve a two-year term beginning in January after their election
- One At-Large Member shall be elected by the regional membership in even-numbered years, and will serve a two-year term beginning in January after their election
- Up to two additional At-Large Members may be appointed by the Region V Chair to serve a 1-year term concurrent with the Region V Chair

E: Time Commitment

- Time required to fulfill responsibilities is approximately 5 hours per month. Note that time commitments may increase during the year as duties are assigned by officers or assignments volunteered for.
- Attends special events at regional (if attending the meeting)
- Attends regular Executive Committee conference calls

F: Benefits and Privileges

- Professional development and recognition within NCURA regionally and nationally

F: Additional Information

- In the event that the At-Large Member vacates the position, the Chair will appoint a replacement for the remainder of the term.

H: Volunteer Acknowledgement

Print Full Name

Signature

Position Description Adopted on:
Revised and approved on: 16-June-2022